



IVYLINE DOCUMENT SOLUTIONS (PTY) LTD

Registration number: 2007/002764/07
Xerox House, Off Pioneer Drive, Benoni, South Africa, 1501
P.O. Box 1848, Benoni, South Africa, 1500
Tel: 011 422 4210
www.ivyline.co.za



29 March 2024

To whom it may concern

RE: Reference letter Arno Marais

I am pleased to provide a recommendation for Arno based on his excellent performance during his period at Ivyline Group. As an administrative assistant, Arno consistently demonstrated remarkable capabilities and exhibited a strong work ethic that significantly contributed to the efficient functioning of our office.

Arno's responsibilities included data capturing, answering calls, packing in the warehouse, and various general office duties. He approached each task with a proactive attitude and meticulous attention to detail, ensuring that all tasks were completed accurately and on time. Arno's ability to handle multiple responsibilities with ease and efficiency was outstanding, and he consistently exceeded expectations in his role.

Moreover, Arno's demeanour in the office was consistently professional, and he maintained a positive and friendly attitude towards his colleagues and clients alike. His reliability and trustworthiness were evident in his "do it right the first-time" approach to his work, reflecting his commitment to excellence and accountability.

In conclusion, I confidently recommend Arno for roles demanding diligence, reliability, and integrity, mirroring his unwavering dedication and exceptional work ethic. His outstanding capabilities and proactive nature make him a valuable asset to any team. I am confident that his demonstrated history of excellence will ensure his continued success in future endeavours and make him an ideal candidate for demanding roles across various industries.

Sincerely,

A handwritten signature in black ink that reads "Ruan Wilson".

Ruan Wilson
ruan@ivyline.co.za
+27 83 607 4923



Directors N.A. Naidoo R.F. Wilson

xerox™

3 December 2021

To whom it may concern

RE: Recommendation letter for Arno Marais

I am writing to wholeheartedly recommend Arno for his exceptional dedication and commitment to maintaining cleanliness and functionality in our school's classrooms during school holidays from grade 8 to grade 12. Arno's exemplary work ethic, attention to detail, and drive for excellence have truly set him apart in his role.

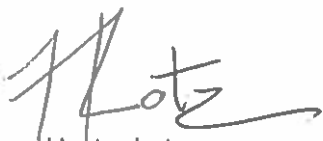
Arno has consistently demonstrated his drive for excellence by ensuring that every classroom he oversees is impeccably clean, organized, and well-maintained. His meticulous attention to detail is evident in the thoroughness with which he approaches his tasks, leaving no corner untouched and no issue overlooked. Arno takes great pride in his work, and it shows in the pristine condition of our classrooms.

Moreover, Arno's proficiency in woodworking has been invaluable in ensuring the proper maintenance and care of classroom equipment and fixtures. His skills in woodworking allow him to address any repairs or maintenance tasks promptly and effectively, ensuring that our classrooms remain safe and functional for both students and teachers.

Arno's ability to foster collaboration and promote inclusivity has also been commendable, as he consistently works well with others and creates a positive and respectful environment for all. His handyman skills, coupled with his meticulous attention to detail, make him a standout candidate for any role requiring dedication, precision, and a strong work ethic.

In conclusion, Arno's dedication to excellence, drive for perfection, and unwavering commitment to safety and quality make him an invaluable asset to our school community. I have no doubt that he will continue to exceed expectations and achieve great success in all his future endeavours.

Sincerely,



Hester Lotz

hesterlotz543@gmail.com

+27 83 301 1027

SuperYachting

SOUTH AFRICA

THIS IS TO CERTIFY THAT

Arno Marais

Name:

0301165084080

Identification No:

HAS SUCCESSFULLY COMPLETED THE SUPER YACHTING SOUTH AFRICA DECKHAND COURSE

INCLUDING

- Deck Work, Knots, Line Handling
- Surface Preparation, Taping, Filling & Fairing
- Woodwork with 1 & 2 Part Varnishing
- Tender Driving, Close-Quarter Manoeuvres & Beach Launch
- Wake Boarding & Skiing Procedures
- Anchoring & Lifting Procedures
- Yachting Terminology, Communication & Signals
- Deckhand Duties & Watchkeeping
- Washdowns, Deck Cleaning & Preventive Maintenance


29/03/2023

1107

Date:

Certificate No.:



CERTIFICATE OF COMPLETION
MARITIME SAFETY TRAINING AND
DEVELOPMENT (PTY) LTD

Let no man's ghost return to say, "My training let me down."



COMPANY WITH
MANAGEMENT SYSTEM
CERTIFIED BY DNV
ISO 9001 - ISO 45001

Student Number: **PST 0203/2023/352**

This is to certify that

Arno Marais

Passport / Identity No: **030116 5084 080**

Has successfully completed a course in

Personal Survival Techniques

In accordance with the provisions of section **STCW Code A-VII/1-1** of the International Convention of Standards of Training Certification and Watchkeeping for Seafarers, 1978, as amended, and the South African Maritime Qualifications Code.

This course has been approved by the South African Maritime Safety Authority on behalf of the Government of South Africa.

From the **16/02/2023** to **17/02/2023**

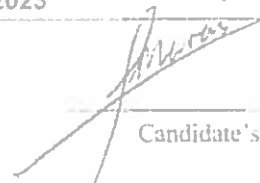

Assessor Signature

Randall Petersen

Print Assessor's Name

17 February 2023

Date of Issue


Candidate's Signature

Arno Marais

Print Candidate's Name

16 February 2028

Expiry Date

Certificate
Control Number

31546



+27 21 510 3187 | training@maritimesafety.co.za | www.maritimesafety.co.za

1 Kempentelt Street, Paarden Eiland, Cape Town 7401, South Africa

CERTIFICATE OF COMPLETION
MARITIME SAFETY TRAINING AND
DEVELOPMENT (PTY) LTD

Let no man's ghost return to say, "My training let me down."



COMPANY WITH
MANAGEMENT SYSTEM
CERTIFIED BY DNV
ISO 9001 - ISO 45001

Student Number: EFA 0203/2023/352

This is to certify that

Arno Marais

Passport / Identity No. 030116 5084 080

Has successfully completed a course in

Elementary First Aid

In accordance with the provisions of section STCW Code A-VII/1-3 of the International Convention of Standards of Training Certification and Watchkeeping for Seafarers, 1978, as amended, and the South African Maritime Qualifications Code.

This course has been approved by the South African Maritime Safety Authority on behalf of the Government of South Africa.

From the: 23/02/2023 to: 24/02/2023


Assessor's Signature

Vaughn Luppnow

Print Assessor's Name

24 February 2023

Date of Issue

Certificate
Control Number

31769


Candidate's Signature

Arno Marais

Print Candidate's Name

See Reverse

Expiry Date



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DEVELOPMENT (PTY) LTD

Let no man's ghost return to say, "My training let me down."



COMPANY WITH
MANAGEMENT SYSTEM
CERTIFIED BY DNV
ISO 9001 • ISO 45001

Student Number: PDSO 0203/2023/352

This is to certify that

Arno Marais

Passport / Identity No: 030116 5084 080

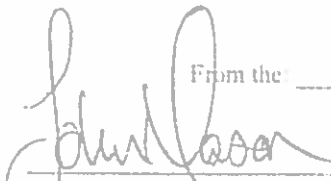
Has successfully completed a course in

Proficiency in Designated Security Duties

In accordance with the provisions of section STCW Code A-VI/6-2 of the International Convention of Standards of Training Certification and Watchkeeping for Seafarers, 1978, as amended, and the South African Maritime Qualifications Code.

This course has been approved by the South African Maritime Safety Authority on behalf of the Government of South Africa.

From the 25/02/2023 to: 26/02/2023



Assessor Signature
John Mason
Print Assessor's Name

John Mason
Print Assessor's Name

26 February 2023
Date of Issue

Certificate
Control Number

31851


Candidate's Signature

Arno Marais
Print Candidate's Name

See Reverse
Expiry Date



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1 Kempentelt Street, Paarden Eiland, Cape Town 7401, South Africa

CERTIFICATE OF COMPLETION
MARITIME SAFETY TRAINING AND DEVELOPMENT (PTY) LTD

Let no man's ghost return to say, "My training let me down."



COMPANY WITH
MANAGEMENT SYSTEM
CERTIFIED BY DNV
ISO 9001 - ISO 45001

Student Number: PSSR 0203/2023/352

This is to certify that
Arno Marais

Passport / Identity No: 030116 5084 080

Has successfully completed a course in
Personal Safety and Social Responsibility

In accordance with the provisions of section STCW Code A-VII/1-4 of the International Convention of Standards of Training Certification and Watchkeeping for Seafarers, 1978, as amended, and the South African Maritime Qualifications Code.

This course has been approved by the South African Maritime Safety Authority on behalf of the Government of South Africa.

From the: 18/02/2023 to: 19/02/2023


Assessor Signature

Tolgha Watson

Print Assessor's Name

19 February 2023

Date of Issue

Certificate
Control Number

31689


Candidate's Signature

Arno Marais

Print Candidate's Name

See Reverse

Expiry Date



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1 Kempenfelt Street, Paarden Eiland, Cape Town 7401, South Africa

Northlink College, Belhar Campus
Proton Road, Belhar 7493
Cape Town, South Africa

P.O. Box 529, Kuilsriver 7579
T: +27 21 952 0227 F: +27 86 6840565
Email: info@pulsetraining.co.za
Website: www.pulsetraining.co.za



CERTIFICATE OF COMPLETION

CERTIFICATE NUMBER: 24667/02/23

This is to certify that

ARNO MARAIS

ID / Passport Number:

030116 5084 080

has successfully completed the course in

FIRE PREVENTION & FIRE FIGHTING

over a period of 3 days in accordance with the provisions of Section A-VI/1-2 of the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended and the South African Maritime Qualifications Code.

This course has been approved by the South African Maritime Safety Authority on behalf of the Government of South Africa.

Date of Issue: 22 February 2023

Valid until: 21 February 2028




Candidate's Signature
ARNO MARAIS


Assessor's Signature
ZACKARY BOTHA



PW1040403



**PERSONAL WATERCRAFT
CERTIFICATE OF PROFICIENCY**

Holder's name: **Arno Marais**

The holder has successfully completed a Personal Watercraft Proficiency course to the syllabus laid down by the RYA at

SYSA

Assistance required to complete

Signed: *[Signature]*

Date: **28/02/23**



PERSONAL WATERCRAFT
CERTIFICATE OF PROFICIENCY



**RYA TRAINING
Temporary Instructor Certificate**



08730

Type of Instructor Course: **PWI**

Name: **Arno Marais**

RYA Training Centre: **SYSA**

Date issued: **14/04/2023** (Valid for three months from date of issue)

PTO0002988



**POWERBOAT CERTIFICATE
TENDER OPERATOR**



Holder's name: **Arno Marais**

The holder has successfully completed a Powerboat Tender course to the syllabus laid down by the RYA at

SYSA

Assistance required to complete

Signed: *[Signature]*

Date: **05/03/2023**



POWERBOAT CERTIFICATE
TENDER OPERATOR



P21324775



**POWERBOAT LEVEL 2
POWERBOAT HANDLING**

Holder's name: **Arno Marais**

The holder has successfully completed a Powerboat Level 2 course in planning and handling craft to the syllabus laid down by the RYA at

SYSA

Assistance required to complete the course

Signed: *[Signature]*

Date: **03/03/2023**



POWERBOAT LEVEL 2
POWERBOAT HANDLING



032246

RYA

RYA/MCA Day Skipper for Sail & Power Craft

032246

RYA

SHOREBASED COURSE RYA/MCA Day Skipper for Sail & Power Craft

This is to certify that

Arno Marais

has attended a shorebased course of instruction and demonstrated a knowledge of theory up to the standard of RYA/MCA Day Skipper/Watch Leader.

Assistance required to complete the course

Signed  Principal/Chief Instructor

Date 10-03-23

SPECIAL OFFER
£5 off your first year's RYA Membership



SYSA



Please let us know how we did by giving feedback at rya.org.uk/training/course-feedback

RYA Membership

Congratulations on successfully completing your course!

Training courses are just part of the RYA's support for those who go boating for pleasure. We also:

- Represent your views and interests to local, national and international government
- Offer specialised legal and technical advice
- Coach sailing teams at all levels
- Ensure the competence and safety of RYA Training Centres
- Test and monitor the performance of instructors and provide many other essential facilities and services

If you are not already a personal member, then please join the RYA and help us to protect and promote leisure boating

You can join the RYA by visiting www.rya.org.uk/go/join. Plus - if you join now - you can save £5 off your first year's subscription by using the voucher above.

Personal membership gives you access to a wide range of benefits, including special offers and discounts in addition to all sorts of advice and information from the RYA's own experts.

Join now - you'll be supporting the future of boating in the best possible way.

The RYA undertakes a wide range of initiatives to attract and encourage people onto the water. We are working constantly to create new opportunities for people to discover the pleasure and excitement of boating, and to make more of their time afloat. For the latest information, and advice, and to find out how you can help, please visit our website at www.rya.org.uk or call us on +44 (0) 23 80604100

Be part of it!

The RYA
is here to
benefit you

Your
support is
appreciated -
and rewarded!

006199

RYA

006199

RYA

RADAR COURSE

This is to certify that ARNO MYRA S
has completed the RYA Radar Course

Assistance required to complete the course

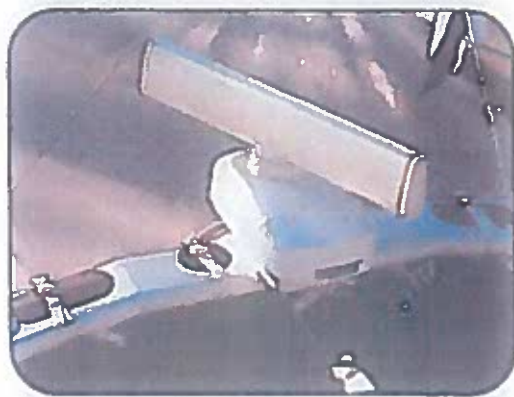
Signed

Principal/Chief Instructor

Date 12/02/2023

SPECIAL OFFER
£5 off your first year's RYA Membership

Radar Course



RYA Membership

Be part of it

Congratulations on achieving your new RYA qualification

The RYA demands very high standards from its Training Centres, instructors and examiners, so we know how hard you've worked to gain your new RYA qualification.

To help you celebrate your success, we've produced a special presentation certificate suitable for framing. Please see the back of your new certificate for details of how you can obtain one. They are free* to RYA members and are part of a wide range of further benefits that includes many member offers and discounts, a quarterly magazine and access to expert advice and information.

By supporting the RYA as a personal member you will also help us promote and protect boating. We represent your views to local, national and international governments; offer specialist legal and technical advice, provide pathways for newcomers to experience boating activities, develop training programmes and schemes that are amongst the best known and most highly regarded in the world; ensure the competence and safety of RYA Training Centres; test and monitor the performance of instructors and provide many other essential services and facilities.

You can join the RYA by visiting www.rya.org.uk/go/join. Plus – if you join now – you can save £5 off your first year's subscription by using the voucher above. So please join now – and help support the future of boating in the best possible way.

S. Sutcliffe

Sara Sutcliffe MBE
RYA Chief Executive

P.S. The RYA undertakes a wide range of initiatives to attract and encourage people onto the water. We are working constantly to create new opportunities for people to discover the pleasure and excitement of boating, and to make more of their time afloat. For the latest information and advice, and to find out how you can help us, please visit our website at www.rya.org.uk or call +44 (0) 2360 604 300.

*Members are entitled to a maximum of 3 display certificates per annum.

SRC EXAM ELIGIBILITY FORM: NOTES FOR RTCs



A. The RTC at which an SRC CLASSROOM COURSE, ONLINE COURSE, or DIRECT ASSESSMENT is booked must:

- Send the enclosed RYA VHF Handbook/eBook redemption code to the student
- Retain this SRC Exam Eligibility Form and complete section A

B. The RTC that conducted a classroom course or supported an online course must:

- Complete section B
- Give the form to the SRC Assessor who is conducting the exam (if the exam is being conducted at the same RTC), or
- Send the form to the RTC at which the exam will be conducted
 - This must be an RTC for RYA Marine Radio (SRC)
 - The form must NOT be given directly to the candidate

C. The SRC Assessor who conducts a Direct Assessment must:

- Complete section C using information from the candidate's 'RYA Restricted Certificate of Competence in Radiotelegraphy (VHF only)'

D./E. The SRC Assessor who conducts the exam must:


- Complete section D and E
- Return the application form with the completed SRC Exam Eligibility Form to the RYA Certification Department, RYA House, Ensign Way, Hamble, Southampton, Hampshire, SO31 4YA

TEAR OFF



Tear-off Temporary Pass Certificate:

This is not an authority to operate

RTC Name S4SA Candidate's Name Arno Marcus
SRC Assessor's Name Leis-Leo Pepler Ref = 3364
SRC Assessor's Signature  Exam Date 15/02/2023

The named candidate has successfully completed the Marine Radio Short Range Certificate (SRC) assessment

**GADSS
SHORT RANGE CERTIFICATE**

Name **Mr A Marais**

Address: **Calvinia Road
Sunbury Place II Unit 24
Brentwood Park
Benoni
Gauteng 1601
South Africa**

Date of Birth: **16/01/03**

Date of Issue: **15/03/23**



Holder's Signature



Certificate No
897579

Authorised By:
Director of Training & Qualifications





Maritime &
Coastguard
Agency

SEAFARER MEDICAL CERTIFICATE (ENG 1)

This certificate is issued by the Maritime and Coastguard Agency (MCA), the issuing authority for the Government of the United Kingdom, in compliance with Article 10 of ILO Work in Fishing Convention (C 188), implemented by SI 2018/1108, the Merchant Shipping (Work in Fishing Convention) (Medical Certification) Regulations 2018, and the requirements of Regulation 1.2 of the Maritime Labour Convention, 2006 and the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers 1978, as amended (STCW) Section A-1/9, implemented by SI 2010/737 the Merchant Shipping (Maritime Labour Convention) (Medical Certification) Regulations 2010

Surname MARAIS	Forename(s) ARNO
--------------------------	----------------------------

Proof of Identity seen at the time of examination. Tick document type:
 Passport Discharge Book Other (specify document) **ID CARD**

Nationality SOUTH AFRICAN	Date of Birth 16/01/2003	Gender M <input checked="" type="checkbox"/> F <input type="checkbox"/>
-------------------------------------	------------------------------------	--

Occupation: (tick relevant box) Deck <input checked="" type="checkbox"/> Engine <input type="checkbox"/> Catering <input type="checkbox"/> Other (specify).....	Fishing Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
--	--

I confirm the following has been assessed and meets the standards in STCW A-1/9 (tick relevant box)

Visual Acuity Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Colour Vision: Defective Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date of Test 20/04/2023	Fit for look out duties: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
--	---	-----------------------------------	---

Visual Aids (tick if worn) Spectacles Contact Lenses

Hearing: Meets standards unaided If no, meets standards aided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	Date of test 20/04/2023
--	---	-----------------------------------

I have examined the seafarer named above and have found him/her to be free from any medical condition likely to be aggravated by service at sea, or to render the seafarer unfit for such service, or to endanger the health of other persons on board.

Medical Fitness Category (tick relevant box)

1. Fit - No limitations or restrictions on fitness Yes or No (see below)
 2. Fit - Subject to restrictions (detailed below)

Duties:

Location/Vessels/Other:

(MUST NOT contain any clinical information)

Date of Examination **20/04/2023**

Expiry Date of Certificate
No more than 2 years from the date of examination **19/04/2025**

Signature of Approved Doctor

MCA Approved Doctor's Official Stamp
 (Name, address, telephone number)

Name of Approved Doctor **DR. GRAHAM ROSENDORFF**

I have read and understood the notes overleaf
 Seafarer's Signature



Serial Number **313845**

211764



SOUTH AFRICAN MARITIME SAFETY AUTHORITY

SEAFARER MEDICAL CERTIFICATE

This certificate is issued by the South African Maritime Safety Authority in compliance with the requirements of Article 2(a)(iii) of the Merchant Ships (Minimum Standards) Convention 1978 (ILO No. 147 & No. 73) and Regulation I/9 and Section A-I/9 of the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers 1978 as amended, the Maritime Labour Convention 2006 and the Merchant Shipping (Eyesight and medical examination) Regulations 2013 as amended.



Surname <u>Maree</u>		Forename(s) <u>Arno</u>	
Proof of identity seen at the time of examination? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Date of birth <u>16/1/2003</u>	Gender M <input checked="" type="checkbox"/> F <input type="checkbox"/>
Passport No. <u>ID 030116 5034</u>		Discharge Book No <u>088</u>	
Nationality as stated in identity document: <u>RSA</u>			
Occupation (tick relevant box)			
Deck <input checked="" type="checkbox"/>	Engine <input type="checkbox"/>	Catering <input type="checkbox"/>	Other (specify) <input type="checkbox"/>

I confirm the following has been assessed and meets the standards in STCW A-I/9 (tick relevant box)

Visual Acuity Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Colour Vision: Date of Test <u>20 / 4 / 2023</u> Defective Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Fit for look out duties: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Visual (tick if worn)	Spectacles <input type="checkbox"/>	Contact Lenses <input type="checkbox"/>
Hearing unaided Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hearing with aid Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Date of hearing test <u>20 / 4 / 2023</u>

I have examined the seafarer named above and have found him to be free from any medical condition likely to be aggravated by service at sea or to render the seafarer unfit for such service or to endanger the health of other persons on board.

Medical Fitness Category (tick the relevant box)

- 1. Fit - No limitations or restrictions on fitness Yes No (see below)
- 2. Fit - Subject to Restrictions (detailed below)

Duties.

Location/Vessels

Date of Examination <u>20.4.2023</u>	Expiry Date of Certificate No more than 2 year from the date of examination <u>2025</u>
Signature of Approved Doctor <u>[Signature]</u>	 19 APR 2023 DR. GREEFF APPROVED DOCTOR'S STAMP CAPE TOWN
Name of Approved Doctor <u>[Signature]</u>	
I have read and understood the notes overleaf	
Seafarer's Signature <u>[Signature]</u>	 SUITE 1201 CHRISTAAN BARNARD MEMORIAL HOSPITAL CAPE TOWN, 8001 TEL: +27 21 424 2007
Serial Number: <u>211764</u>	



MORTON & PARTNERS RADIOLOGISTS

PRACTICE No 0875589

Directors: Dr F Eukendag Dr G Ciliers Dr J Hauptfleisch Dr G Jackson Dr M Jordaan
Dr E Kader Dr J Kieck Dr W Kuys Dr A Levy Dr BS Mchvor Dr F Moolla
Dr P Mukheiber Dr T Hair Dr K Peprah Dr E Pretorius Dr P Scholtz
Dr CW Sperryrn Dr R Visagie Dr S van der Merwe

Associates: Dr D Basson Dr R Jogessar Dr D Mathew Dr I Mering Dr Y Naidoo
Dr R Ramiakhan Dr AH Rhodes

PATIENT: **MARAI, ARNO (QP-1304590) (20 y)**
PATIENT ID: **0301165084080**
PASSPORT No:
ADDRESS: **7 CALVINIA ROAD, BRENTWOOD PARK, 1501**
TELEPHONE:
STUDY DATE: **20-Apr-2023 11:16**
VISIT No **CBMH4865705**
REFERRING DR: **DR ROSENDORFF, GRAHAM**

SAF CHEST

CLINICAL

Routine screening

FINDINGS

The soft tissues and thoracic cage are normal.

There is no cardiomegaly and the mediastinum is central with no adenopathy.

The hilar shadows are normal and the lungs are clear, with no evidence of active or previous TB.

The pleural spaces are clear.

COMMENT

Normal examination.

ICD10

Z01.6

DR PRETORIUS, E. J.

20-Apr-2023 11:21